

BYLAWS

(Reviewed by Management Committee, June 16, 2010

No revisions recommended)

BYLAW NO.1 – TERRITORY

1. Membership in this club shall primarily, but not necessarily, be from the area of School District 69.

BYLAW NO.2 – MEMBERSHIP

1. Membership dues shall consist of an initiation fee of \$10.00 and an annual membership fee of \$30.00. Depending on when a new member is accepted, the membership fee may be prorated as follows: full membership fee when accepted from January 1 to June 30th; 50% of membership fee when accepted between July 1 and December 31. Upon acceptance by the Club, a new member shall be given a copy of the Club's Constitution and Bylaws and presented with a Probus lapel pin and name badge by the President.
2. Annual membership fees are payable by December 1.
3. The Management Committee may terminate the membership of any member who fails to pay the annual membership by January 31
4. Honorary membership may be conferred on a person by a majority of members voting at a General Meeting. An Honorary member shall not be required to pay the annual membership fee and shall enjoy all privileges of membership except voting and election to office. No more than 2% of the membership shall be Honorary members at any given time.
5. Life membership may be conferred by a majority of members voting at a General Meeting upon a member who has rendered outstanding service to the Club. A Life Member shall not be required to pay the annual membership fee and shall enjoy all privileges of membership. No more than 2% of the membership shall be life members at any given time.
6. The Club's membership shall not exceed 135 members.

BYLAW NO.3 – MANAGEMENT

1. The President, or appointment, shall preside at all meetings of the Management Committee and the Club.
2. The Secretary shall be responsible for all minutes of the Club and the Club's archival material.
3. The Treasurer shall manage the finances of the Club.
4. The membership Chair shall be responsible for the membership roll, which shall include members' names. Postal and email addresses, telephone numbers and fax numbers and other information which the Club will determine. The membership roll shall be distributed to the members at least annually and shall include a statement that it is not to be used for commercial purposes. The Membership Chair shall maintain attendance records.
5. The Management Committee shall:
 - a. Produce a monthly newsletter and distribute it to all members;
 - b. Arrange for speakers for the General Meetings;

- c. Arrange for visits to places of interest.

BYLAW NO.4 – ELECTION OF OFFICERS

1. A Nominating Committee consisting of the President-Elect and two Past Presidents (if available, otherwise two Club members in good standing) shall present to the Annual General Meeting a slate of candidates for election to the Management Committee.
2. A term of office shall be the calendar year (January to December incl.) following the Annual General Meeting.
3. Directors shall serve a term of 2 years.

BYLAW NO.5 – GENERAL MEETINGS

1. The Annual General Meeting shall be held on the regular meeting day of September. At this meeting members of the Management Committee shall be elected and an auditor appointed.
2. General meetings of the Club shall be held on the 3rd Monday of each month at 9 AM at a location in Parksville to be determined by the Management Committee.
3. The quorum at all General Meetings shall be 25% of the membership.
4. Any notice of motion shall be submitted in writing to the Secretary and read to the General Meeting one month prior to the meeting at which it is to be considered.
5. Any notice of motion shall be published in the Club's newsletter prior to the meeting at which it is to be considered.

BYLAW NO.6 – FINANCIAL

1. The Treasurer shall deposit all funds of the club in a financial institution approved by the Management Committee.
2. The signing officers shall be the Treasurer (or Secretary in the Treasurer's absence) and either the President or Vice President.
3. An Income and Expenditure account (and balance sheet, if appropriate) for the twelve months ending December 31 each year, shall be presented to the February General Meeting after being audited by a member appointed at the previous Annual General Meeting.

BYLAW NO.7 – AMENDMENT

1. Any bylaw may be amended by a two-thirds majority of the members present and voting at a General Meeting provided that notice of motion has been given as required by Bylaw No. 5, paragraph 4 and 5.
2. Any such amendment must be consistent with the Club Constitution.